

BSB50420 - Diploma of Leadership and Management

CRICOS Course Code I04339H



Qualification Overview

This qualification reflects the roles of individuals who apply knowledge and practical skills and experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing, and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse, and synthesise information from a variety of sources.

Who can Enrol?

Target group for this program will be the international applicants over the age of 18 including mature aged applicants who may have completed a Certificate IV qualification within Business training package or similar qualification or are working as a coordinator or supervisor and want to progress to the next level in their career.

Recommended Pathways from the qualification

After achieving this qualification, students could progress to a to the Advanced Diploma of Leadership and Management or other related qualification within the Business training package.

Employment Pathways from the qualification

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Business Manager
- Administration Manager
- Executive Officer
- Program Manager
- Program Consultant

Course Duration

Course duration is calculated on 20 hours per week of face-to-face training for 44 weeks & 8 weeks of allocated term break.

Total Course Duration: 52 weeks

Learning Environment

- Face to face classroom based.
- Multicultural groups in an instructor led-learning environment.
- Assessment in simulated environment.

Course Fees

Tuition Fee \$12,000 AUD
Material Fee \$500 AUD

Location

Level 5, 310 King Street, Melbourne VIC 3000



Entry requirements:

While there are no entry requirements defined in the training package, Glen Institute requires the following criteria to be met.

English Language Requirement

Minimum IELTS score of 6.0 Or PTE score of 51.6 or Certificate IV in EAL or equivalent.*

*For equivalency of various English Languages proficiency testing, and other forms of equivalency please refer to the admissions and student selection policy available in the student's handbook (www.glen.edu.au).

Note:

In the absence of formal English qualifications Glen Institute may proffer English Placement Test.

Academic Requirement

No prior academic requirements apply for this qualification; however, Glen Institute require successful completion of Australian Equivalent Year 12 qualification or higher.

Age Requirement

All applicants must be aged 18 years or over at the time of applying for admission to the course.

Language Literacy and Numeracy (LLN) Requirement

Applicants will be required to demonstrate their LLN capabilities &/or complete an LLN assessment prior to the commencement of the course as per the Glen Pre-training & LLN Policy & Procedure. Glen Institute uses LLN Robot platform for the assessment.

Other

Applicants should have basic computer and MS Office skills (Word, Excel, and Power Point).

Applicants should be in possession of their personal computer (the minimum configuration should be Intel Core i3 (sixth generation or newer) or equivalent. Operating System: Microsoft Windows 10 Professional x64, Memory: 4 GB RAM, Storage: 120 GB internal storage).

CORE UNITS

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| BSBCMM511 | Communicate with influence |
| BSBCRT511 | Develop critical thinking in others |
| BSBPEF502 | Develop and use emotional intelligence |
| BSBOPS502 | Manage business operational plans |
| BSBTWK502 | Manage team effectiveness |
| BSBLDR523 | Lead and manage effective workplace relationships |

ELECTIVE UNITS

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|-----------|--|
| BSBTWK503 | Manage meetings |
| BSBLDR522 | Manage people performance |
| BSBOPS505 | Manage organisational customer service |
| BSBSUS511 | Develop workplace policies and procedures for sustainability |
| BSBWHS521 | Ensure a safe workplace for a work area |
| BSBOPS504 | Manage business risk |

Admission Process

For more information (including intake dates) please contact one of our friendly staff at info@glen.edu.au or call 1300 003 990.

International Student Enrolment Form



Scan to
ACCESS THE LINK

