

BSB60420 - Advanced Diploma of Leadership and Management

CRICOS Course Code 108136J

Qualification Overview

This qualification reflects the roles of individuals who apply specialised knowledge and skills together with experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They are required to use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

Who can Enrol?

Target group for this program will be the international applicants over the age of 18, including mature aged applicants who have completed a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions); or have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise and wish to progress to the next level in their career.

Recommended Pathways from the qualification

After achieving this qualification, students could progress to a Graduate Diploma/ Graduate Certificate qualification within the Business training package or may choose to enter into a bachelor's/ master's program in business management discipline.

Employment Pathways from the qualification

Job roles and titles vary across different industry sectors such as Financial and Insurance Services, Health Care and Social Assistance or Public Administration and Safety.

Possible job titles relevant to this qualification include:

- Executive Officer
- Executive Manager
- Department Manager
- Business Manager
- Managing Director
- Business Development Manager



Course Duration

Course duration is calculated on 20 hours per week of face-to-face training for 44 weeks & 8 weeks of allocated term break.

Total Course Duration: 52 weeks

Learning Environment

- Face to face classroom based.
- Multicultural groups in an instructor-led learning environment.
- Assessment in simulated environment.

Course Fees

Tuition Fee \$12,000 AUD

Material Fee \$1,000 AUD

Location

Level 5, 310 King Street, Melbourne VIC 3000



Entry requirements:

In addition to entry requirements defined in the training package of a Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) being completed; or have two years equivalent full-time relevant workplace experience in an operational or leadership role in an enterprise; Glen Institute requires the following criteria to be met.

English Language Requirement

Minimum IELTS score of 5.5 or PTE score of 42 or Certificate III in EAL or equivalent.

*For equivalency of various English Languages proficiency testing, and other forms of equivalency please refer to the admissions and student selection policy available in the student's handbook (www.glen.edu.au).

Note:

In the absence of formal English qualifications Glen Institute may proffer English Placement Test.

Academic Requirement

Diploma or Advanced Diploma from the BSB Training Package (current or superseded equivalent versions) being complete.

Age Requirement

All applicants must be aged 18 years or over at the time of applying for admission to the course.

Language Literacy and Numeracy (LLN) Requirement

Applicants will be required to demonstrate their LLN capabilities &/or complete an LLN assessment prior to the commencement of the course as per the Glen Pre-training & LLN Assessment Policy & Procedures. Glen Institute uses LLN Robot platform for the assessment.

Other

Applicants should have basic computer and MS Office skills (Word, Excel and Power Point).

Applicants should be in possession of their personal computer (the minimum configuration should be Intel Core i3 (sixth generation or newer) or equivalent. Operating System: Microsoft Windows 10 Professional x64, Memory: 4 GB RAM, Storage: 120 GB internal storage).

CORE UNITS

BSBCRT611	Apply critical thinking for complex problem solving
BSBLDR601	Lead and manage organisational change
BSBLDR602	Provide leadership across the organisation
BSBOPS601	Develop and implement business plans
BSBSTR601	Manage innovation and continuous improvement

ELECTIVE UNITS

BSBPEF501	Manage personal and professional development
BSBHRM614	Contribute to strategic workforce planning
BSBHRM613	Contribute to the development of learning and development strategies
BSBXCM501	Lead communication in the workplace
BSBSTR602	Develop organisational strategies

Admission Process

For more information (including intake dates) please contact one of our friendly staff at info@glen.edu.au or call 1300 003 990.

International Student Enrolment Form



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Australian
Qualifications
Framework

NATIONALLY RECOGNISED
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